

Bank reconciliation – example

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box 8 in the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: Scawby Parish Council

County area (local councils and parish meetings only): North Lincolnshire

Financial year ending 31 March 2025

Prepared by (Name and Role): Karen Pickering Clerk/ RFO

Date: 30/04/2025

	£	£
Balance per bank statements as at 31/3/25		
e.g Current Account	33,969.39	
Gratuity Reserve Account	5,138.54	
Reserve Account	601.48	
		39,709.41
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/25 (normally only current account)		
		0.00
Add: any un-banked cash as at 31/3/25		
		-
Net balances as at 31/3/25 (Box 8)		39,709.41